

Article Processing Charges (APCs) for *Science Advances* – How Authors Can Apply an Affiliation Discount

7 January 2021

Introduction

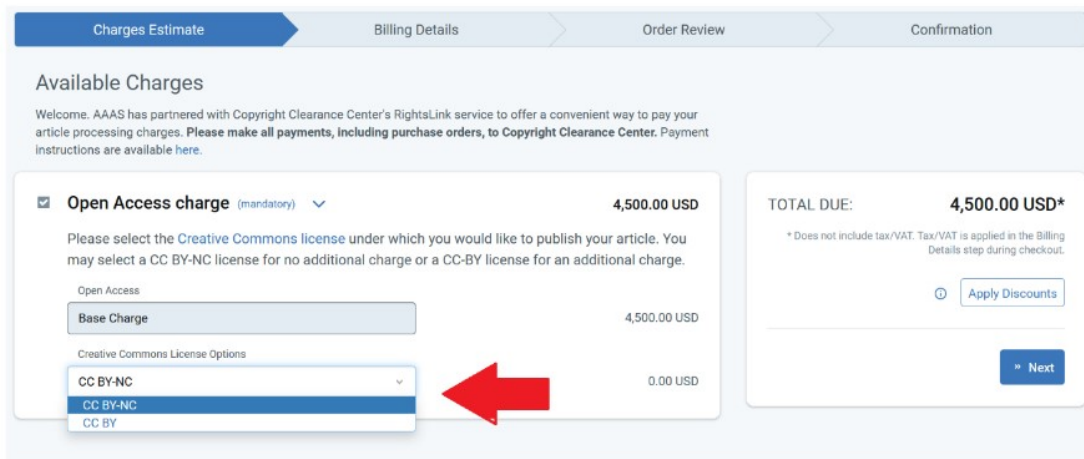
This document provides an overview for authors on how to apply an affiliation discount for *Science Advances*, the gold open access journal of the American Association for the Advancement of Science (AAAS). Please note that *Science Advances* only offers affiliation discounts on APCs to authors affiliated with select institutions. (For more information about *Science Advances*, see: [https://advances.sciencemag.org/.](https://advances.sciencemag.org/))

How To Apply An Affiliation Discount

1. **Locate the notification email.** Once a paper is accepted for publication, the corresponding author(s) will receive an email notifying them that their APC payment is due. This email will contain a link to the author charge page on RightsLink, the payment vendor's e-commerce platform.

Select a License

2. *Science Advances'* default setting is for a CC BY-NC license, but AAAS also offers a CC BY license. Authors should check with their funding body to see if they are required to publish under a CC BY license.



The screenshot shows a payment interface with a progress bar at the top: Charges Estimate (selected), Billing Details, Order Review, and Confirmation. Below the progress bar, the 'Available Charges' section is displayed. It includes a welcome message and a list of charges. The 'Open Access charge' is selected and set to 4,500.00 USD. Below it, the 'Creative Commons License Options' dropdown menu is open, showing 'CC BY-NC' as the selected option. A red arrow points to the 'CC BY-NC' option. To the right, the 'TOTAL DUE' is 4,500.00 USD*. There is an 'Apply Discounts' button and a 'Next' button.

3. **Open the “Apply Discounts” window.** All discounts are applied through the Apply Discounts window. Click on the “Apply Discounts” button to open this window.

Charges Estimate | Billing Details | Order Review | Confirmation

Available Charges

Welcome. AAAS has partnered with Copyright Clearance Center's RightsLink service to offer a convenient way to pay your article processing charges. **Please make all payments, including purchase orders, to Copyright Clearance Center.** Payment instructions are available [here](#).

<input checked="" type="checkbox"/> Open Access charge (mandatory) ▼	4,500.00 USD
Please select the Creative Commons license under which you would like to publish your article. You may select a CC BY-NC license for no additional charge or a CC-BY license for an additional charge.	
Open Access	
Base Charge	4,500.00 USD
Creative Commons License Options	
CC BY-NC ▼	0.00 USD

TOTAL DUE: 4,500.00 USD*

* Does not include tax/VAT. Tax/VAT is applied in the Billing Details step during checkout.

[Apply Discounts](#)

[» Next](#)

Select Institution. In order for the affiliation discount to correctly apply, the author must select the institution that has the agreement with AAAS that grants them access to journal content, rather than their particular department or sub-body. For example, the author would need to select “Learned University” rather than “Learned University. Department of Mathematics”.

- Once the author has located the appropriate institution name in the Affiliation Discount search box, which selects the correct name from the list of Ringgold identifiers, the author should click the blue “Apply Discounts” button. Depending on the author profile in AAAS’s manuscript submission system (CTS), there will sometimes already appear an institution in the affiliation discount field. The existing text may simply be deleted and replaced with the correct institution name.

Apply Discounts ✕

Please review the fields below to ensure you receive all the discounts to which you are entitled. **When you are finished, click the orange “Apply Discounts” button.**

Country Discount: No Discount

APCs Waived For Authors In The Developing World.

Select your country ▼

Membership Discount: No Discount

Not A AAAS Member Yet? Members Receive A 4% Discount On APCs.

Explore The Benefits Of Membership [Here](#).

Enter membership number

Affiliation Discount: No Discount

Your institution's Ringgold Approved Name Is Shown Here.

AAAS

American Academy of Addiction Psychiatry

American Association of Avian Pathologists

Washington, District of Columbia, District of Columbia, US

[American Association for the Advancement of Science](#)

Anhui Academy of Agricultural Sciences

American Association of Ambulatory Surgery ▼

Confirmation of institutional eligibility. If the institution is eligible for a discount, the reduction in USD will appear instead of the “No discount” text.

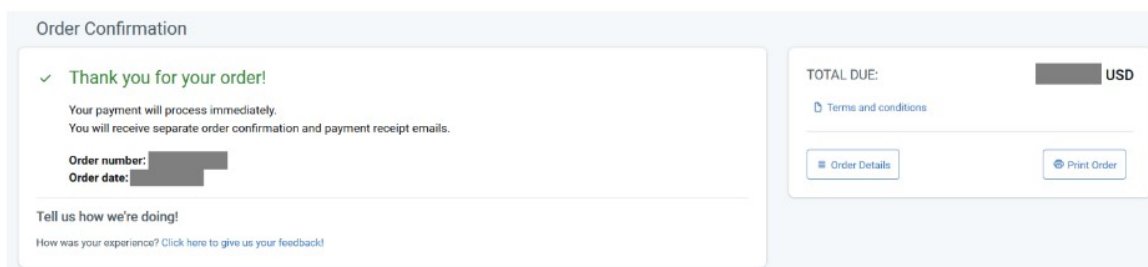
- 5. If the institution is not eligible for a discount, the window will expressly state so, as indicated in the example below.



- 6. **Proceed to payment.** Following application of the discount, the author can proceed to payment options by clicking on the blue “Next” button. This will present the option to create an account or sign in to an existing RightsLink account; the payment vendor’s e-commerce platform is separate from the manuscript submission system and requires its own set of credentials. The information entered in the RightsLink account will be used to populate the billing statement, including recipient name and location.

- 7. **Transaction completion.** Once the transaction is completed, the RightsLinks will confirm the completion of the order and payment.

- a. If a credit card was used for payment, the author will encounter the screen below and will receive separate order confirmation and payment receipt emails.



- b. If an invoice was requested, the author will encounter the screen below and will receive the invoice via email within 24 hours of request.

