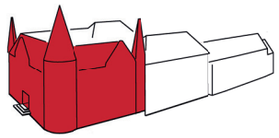
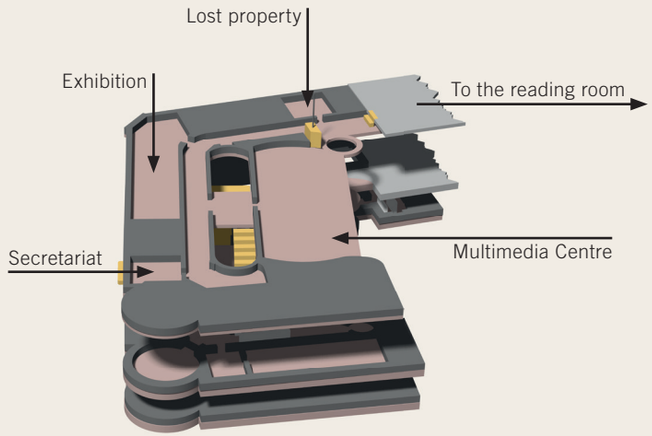
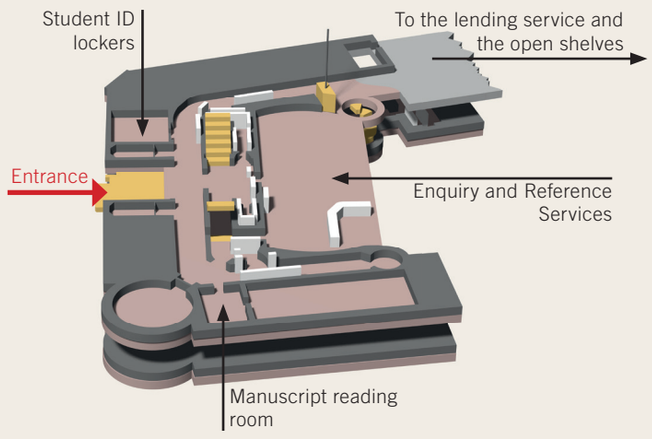
OLD BUILDING



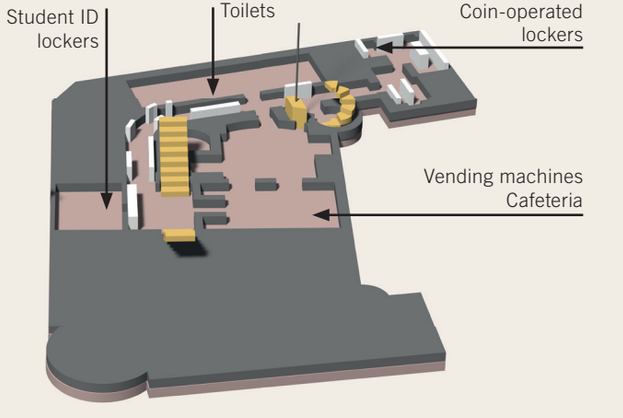
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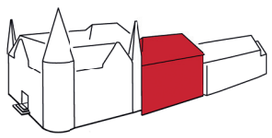
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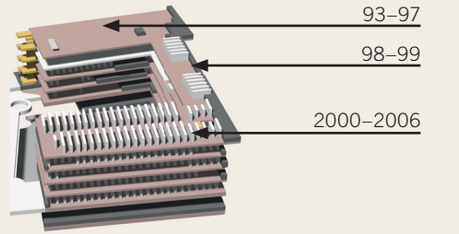
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ARCHIVE

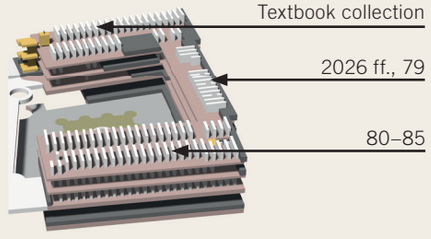


MG 5

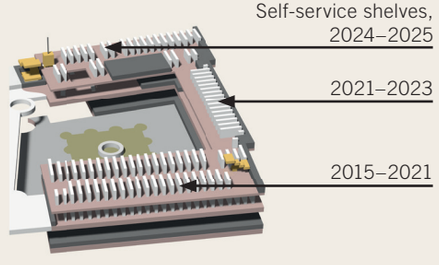


MG 4

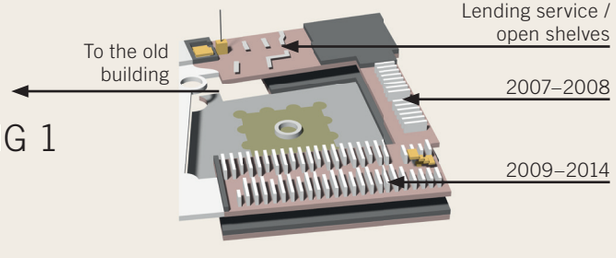
MG 3



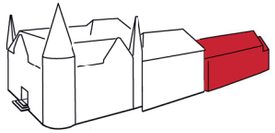
MG 2



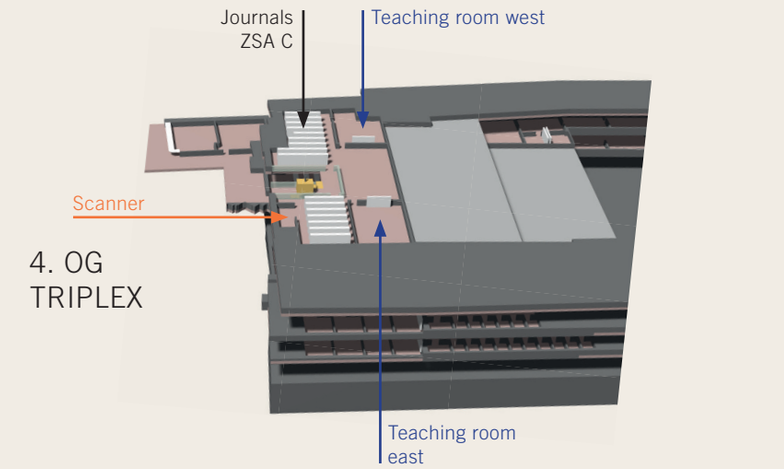
MG 1



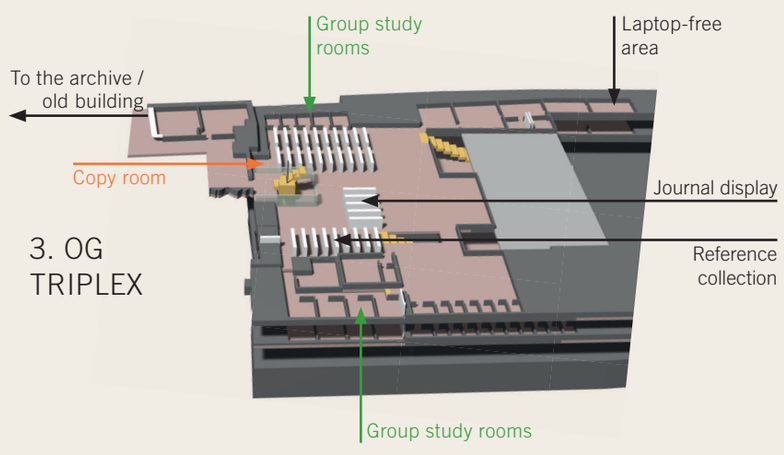
READING ROOM



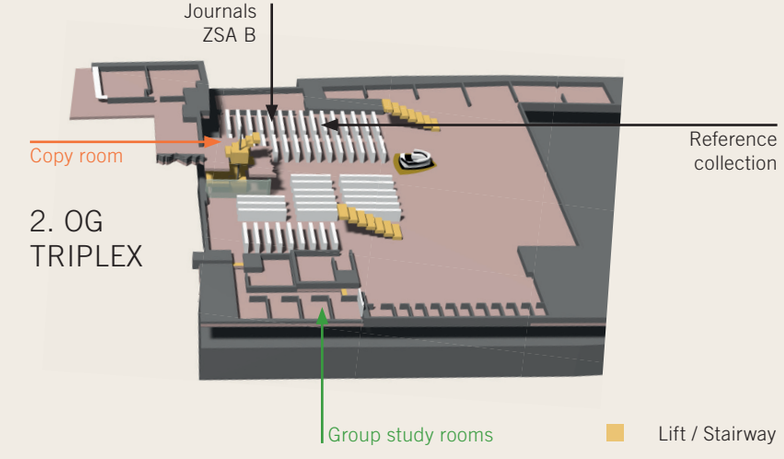
4. OG TRIPLEX



3. OG TRIPLEX



2. OG TRIPLEX









LIBRARY AREAS

Enquiry and Reference Services Old Town (IZA)
The enquiry and reference services on the ground floor of the old building offer the central information desk, PC workstations for accessing the electronic services, and reading chairs with a view of the inner courtyard.

Lending Service and Open Shelves
The lending service is located on floor 1 (MG 1), on the left from the main entrance along the corridor. This is the entrance to the open shelves with floors 1–5 (MG 1–5). The self-service shelves area is located on MG 2 and the textbook collection on MG 3.

Multimedia Centre (MMZ)
In the multimedia centre on the upper floor of the old building, microforms, slides and records can be digitised. PC workstations with common software applications are available for students and employees of the university.

Manuscript Reading Room (LSH)
Access to the Manuscript Reading Room is via Room 023 on the ground floor of the old building, from the main entrance on the right along the corridor. Here, the holdings managed by the Department of Historical Collections can be consulted by appointment.

Reading Room Old Town (LSA)
Access to the reading room is via the upper floor in the west wing of the old building. This leads to the Triplex building. The reading room has around 1,000 workstations, 15 group study rooms, copying, scanning, and printing facilities, borrowable journals, and reference holdings arranged by subject on three floors.

Cafeteria (old building basement)
The refreshment area is located in the basement of the old building. Here you will find vending machines with drinks, snacks, writing materials and transparent library bags.

State of August 2026

COLLECTION ARRANGEMENT

Printed Books
The book collections are distributed over three locations in the main library: The open shelves contain the majority of books acquired since 1979. The books are freely accessible and can be borrowed immediately. In the reading room, you will find the reference collection, which includes basic literature, reference works, bibliographies and more. These can be borrowed overnight. The remaining books are located on shelves that are not freely accessible. They can be requested via the online catalogue.

Journals
The current issues of the most important journal titles can be found in the journal display on the 3rd floor of the reading room. These may only be consulted on site. The majority of bound journal volumes are also in the reading room and can be borrowed from the reading room counter for four weeks. The remaining titles or volumes can be requested from the closed shelves via the library catalogue.

Newspapers
A selection of current daily newspapers can be found in the journal display in the 3rd floor reading room. Some newspaper and magazine titles in high demand are available from the reading room counter. Please speak to staff there if interested.

Manuscripts and old prints
The Historical Collections of the University Library include manuscripts, incunabula, records, historical prints pre 1800 and bequests of important persons. These can be ordered for use in the manuscript reading room.

Microforms
Microfiches and microfilms are located in the archive and can be requested via the Multimedia Centre. There are devices here for viewing and digitalising microforms.

Digital Media
The University Library offers approximately 165,000 electronic journals, 3,200 databases and 1.16 million e-books in the university network. Furthermore, there are around 10 million own digital copies, 1 million multimedia objects and 170,000 Open Access documents on the in-house servers. These can be accessed via the various platforms on the University Library‘s homepage.

OPENING HOURS

Circulation Department
Mon–Fri 9:00–20:00
Sat 13:00–17:00
Full service: Mon–Fri 9:00–18:00

Reading Room (LSA)
Mon–Sun 8:30–1:00

Enquiry and Reference Services (IZA)
Mon–Sun 8:30–22:00

Multimedia Centre (MMZ)
Mon–Sun 8:30–22:00

Manuscript Reading Room (LSH)
Mon–Thu 10:00–16:00
Fri 10:00–15:30

Exhibition
Closed until further notice due to construction work.

Guidelines for use
By entering the building, you accept the rules and regulations. You can find these on the UB website under A–Z.

Only transparent bags are allowed in the reading room. Lockers are available for other bags and outer clothing. Food – except water – may not be taken into the reading room. The reading room is a quiet study area. We kindly ask you to observe the instructions regarding quiet work. Due to the heavy use of the reading room, it is a matter of fairness not to reserve workstations and not to occupy them unused for any length of time.

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